

**Leasing Application**

Thank you for your interest in **Village of Martinsville.** Enclosed you will find the forms necessary to begin the leasing application process. Please return the completed forms along with the following documents:

* Completed financial statement/leasing application;
* Two years of your most recent federal tax returns;
* Bank statements confirming cash on hand;
* Commitment letter from Lender *(if applicable)*;
* Copy of formal business plan;
* Copy of valid driver’s license; and
* **$65** application fee *(****$65****/applicant/application)*\*

Once the application and application fee are received, we will process your application, submit it for credit and background verification, and if approved, a lease will be drafted and sent to you for review.

Thank you for your time, please feel free to contact me in the meantime should you have any questions.

Sincerely,

**Kevin Conway**
*Sr. Leasing Manager*
As Agent for **WHLR – Village of Martinsville, LLC**

**APPLICATION PAYMENT INSTRUCTIONS**

Credit Card Payments:

1. Please go to: <https://www.whlr.us/credit-card-payments/>
2. Click “PAY NOW”
3. Select **Village of Martinsville** as the Shopping Center
4. Type in “**Security Deposit/1st Month Rent**” as “Apply Payment To”

Checks:

1. Make check out to **WHLR – Village of Martinsville, LLC**
2. Mail check to:

Wheeler Real Estate Company
2529 Virginia Beach Blvd.
Virginia Beach, VA 23452

**Property:** Village of Martinsville

**FINANCIAL STATEMENT (CONFIDENTIAL)***Separate financial statements are required unless all information will apply to joint parties.*

**PERSONAL INFORMATION BUSINESS INFORMATION**

|  |  |
| --- | --- |
| **Full Legal Name:** Click or tap here to enter text. | **Legal Entity Name (LLC/Inc.):** Click or tap here to enter text. |
| **Social Security #:** Click or tap here to enter text. | **D/B/A Name:** Click or tap here to enter text. |
| **Residence Address:** Click or tap here to enter text. | **Business Phone:** Click or tap here to enter text. |
| **City, State, Zip:** Click or tap here to enter text. | **Partner/Officer of Business:** Click or tap here to enter text.N/A[ ]  |
| **Primary Phone:** Click or tap here to enter text. | **Corporate Address (Physical):** Click or tap here to enter text. |
| **Date of Birth:** Click or tap here to enter text. | **Corporate Address (Mailing):** Click or tap here to enter text. |
| **Spouse’s Full Name:** Click or tap here to enter text.N/A [ ]  | **Business Email:** Click or tap here to enter text.Choose an item.N/A[ ]  |
| **Spouse’s Date of Birth:** Click or tap here to enter text.N/A [ ]  | **Business Website:** Click or tap here to enter text.N/A[ ]  |
| **Spouse’s Social Security #:** Click or tap here to enter text. |  |
| **Number of Dependent(s):** Click or tap here to enter text. |  |

 **ASSETS LIABILITIES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cash on Hand:** | Click or tap here to enter text. | **Notes Payable – Secured:** | Click or tap here to enter text. |
| **Cash in Banks:** | Click or tap here to enter text. |  **To Banks – Unsecured:** | Click or tap here to enter text. |
| **Accounts Receivable:**  | Click or tap here to enter text. | **Notes Payable to Others:** | Click or tap here to enter text. |
| **Notes Receivable:**  | Click or tap here to enter text. | **Accounts Payable:** | Click or tap here to enter text. |
| **Stocks and Bonds** ***(see Schedule A)*:** | Click or tap here to enter text. | **Unpaid Taxes *(see Schedule D)*:** | Click or tap here to enter text. |
| **Real Estate** ***(see Schedule B)*:** | Click or tap here to enter text. | **Mortgages on Real Estate *(see Schedule C)*:** | Click or tap here to enter text. |
| **Cash Value of Life Insurance *(see Schedule C)*:** | Click or tap here to enter text. | **Other Debts *(itemize)*:** | Click or tap here to enter text. |
| **Number of Automobiles:** | Click or tap here to enter text. |  |  |
| **Additional Assets *(itemize)*:** | Click or tap here to enter text. |  |  |
| **IRA (Retirement)** | Click or tap here to enter text. |  |  |
|  |  |  |  |
|  |  | **TOTAL LIABILITIES:** | Click or tap here to enter text. |
|  |  | **NET WORTH:** | Click or tap here to enter text. |
| **TOTAL ASSETS:** | Click or tap here to enter text. | **TOTAL LIABILITIES AND NET WORTH:** | Click or tap here to enter text. |

**Other Notes**

|  |
| --- |
| Click or tap here to enter text. |

**SOURCE OF ANNUAL INCOME GENERAL INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Annual Salary:** | Click or tap here to enter text. | **Contingent Liabilities *(as endorser or co-maker)*:** | Yes [ ]  No [ ]   | Click or tap here to enter text. |
| **Bonus/Commissions:** | Click or tap here to enter text. | **Unsatisfied Judgements/Lawsuits Pending:** | Yes [ ]  No [ ]   | Click or tap here to enter text. |
| **Dividends:** | Click or tap here to enter text. | **Any Contested Income Tax Returns:** | Yes [ ]  No [ ]   | Click or tap here to enter text. |
| **Incoming Alimony, Child Support, or Separate Maintenance Income\*:** | Click or tap here to enter text. |  **If so, what is the estimated**  **amount you may be**  **required to pay:** |  | Click or tap here to enter text. |
| **Other Income *(itemize)*:** | Click or tap here to enter text. | **Outgoing Alimony, Child Support, or Separate Maintenance Payment Obligations:**  | Yes [ ]  No [ ]   | Click or tap here to enter text. |
|  |  | **Are there any assets pledged or in joint names other than as described in Schedules?** | Yes [ ]  No [ ]   | Click or tap here to enter text. |
|  **TOTAL:** | Click or tap here to enter text. | **Have you ever declared bankruptcy/been declared bankrupt?** | Yes [ ]  No [ ]   | Click or tap here to enter text. |

*\*Information is not required to be listed if you do not wish to have it considered as a basis for repaying this obligation.*

**Other Notes**

|  |
| --- |
| Click or tap here to enter text. |

**SCHEDULES A-D**

**SCHEDULE A – STOCKS AND BONDS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No. of Shares Face Value (Bonds)** | **Description (Include Maturity on Bonds)** | **In Name of** | **Are these Pledged?** | **Market Value** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | **Yes** [ ]  **No** [ ]  | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | **Yes** [ ]  **No** [ ]  | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | **Yes** [ ]  **No** [ ]  | Click or tap here to enter text. |

**SCHEDULE B – REAL ESTATE**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Address & Type of Property** | **Title in Name of** | **% of Ownership** | **Date Acquired** | **Cost** | **Market Value** | **Mortgage Maturity** | **Mortgage Amount** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**SCHEDULE C – LIFE INSURANCE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Insurance Company** | **Owner of Policy** | **Beneficiary(ies)** | **Face Amount** | **Policy Loans** | **Cash Surrender Value** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**SCHEDULE D – DEPOSIT ACCOUNTS AND CREDIT WITH FINANCIAL INSTITUTIONS (BANKS, SAVINGS AND LOAN ASSOCIATIONS, AND CREDIT UNIONS)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name & Address of Institution** | **Account or Credit in The Name of** | **Account Cash Balance** | **Original Loan Amount** | **Secured or Unsecured** | **Original Date** | **Maturity Date** | **Current Loan Balance** |
| **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Secured [ ] Unsecured [ ]  | **BUSINESS**Click or tap to enter a date. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. |
| **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Secured [ ] Unsecured [ ]  | **BUSINESS**Click or tap to enter a date. | **BUSINESS**Click or tap here to enter text. | **BUSINESS**Click or tap here to enter text. |
| **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Secured [ ] Unsecured [ ]  | **PERSONAL**Click or tap to enter a date. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. |
| **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Secured [ ] Unsecured [ ]  | **PERSONAL**Click or tap to enter a date. | **PERSONAL**Click or tap here to enter text. | **PERSONAL**Click or tap here to enter text. |

 *(USE ADDITIONAL SCHEDULES IF NECESSARY)*

The information contain in this statement is provided for the purpose of entering, obtaining, maintaining, or guaranteeing a lease with Wheeler Real Estate Investment Trust, Inc. or one of its subsidiaries for the undersigned, or persons, firms, or corporation on whose behalf the undersigned may either severally or jointly with others, execute a guaranty in Wheeler Real Estate Investment Trust Inc. or one of its subsidiaries favors. I (we) understand that Wheeler Real Estate Investment Trust, Inc./Wheeler Real Estate Company, or one of its subsidiaries is relying on this information (including the designation made as to ownership of property) in deciding to grant or continue a lease. I (we) represent and warrant that the information provided is true and complete. Wheeler Real Estate Investment Trust, Inc./Wheeler Real Estate Company or its subsidiaries may consider this statement to be true and correct until I (we) notify Wheeler Real Estate Investment Trust, Inc./Wheeler Real Estate Company, or its subsidiaries in writing of a change. Wheeler Real Estate Investment Trust, Inc./Wheeler Real Estate Company, or its subsidiaries is authorized to make all inquiries and obtain credit reports they consider necessary to verify the accuracy of these statements and to determine my (our) creditworthiness.

**Printed Name (Individual):** Click or tap here to enter text.

**Signature (Individual):**

**Printed Name (Spouse/Partner):** Click or tap here to enter text.

**Signature (Spouse/Partner):**

**Date:** Click or tap to enter a date.